

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A JOINT BOARD MEETING W/THE FOUNDATION ADVISORY COUNCIL
Tuesday, August 6, 2002
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Fire Chief Mark Meaker, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Derr called the meeting to order at 6:32 p.m.
2. Chief Meaker led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Rita Velasquez presented the Board with a plaque received from Strauss Festival organizers thanking the CSD for co-sponsoring the event.

President Derr moved directly to Item 11 – agenda items relating to the joint meeting with the EGCSD Foundation Advisory Council.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. Administrative Services Department – Rita Velasquez reported items of note included the EGCSD final budget on tonight's agenda for adoption. Staff continues to attend meetings of the EG Water Service, City Council, Planning Commission, and GPAC. Meetings of importance included attendance at the Wilton Fire Board meeting, where CSD offered their services as resource for the Wilton Fire Department; a Board of Supervisors workshop where the budget, including Elk Grove Regional Park was discussed; a meeting with the City regarding Quimby Land dedication and value of the in-lieu fees; BIA meetings with developers in the area of parkland and development fees; and a meeting with Sheldon area residents regarding trails.

Rita reported progress is being made on the restroom facility and maintenance building at the Laguna Community Park, with Dan Kunz coordinating the demolition of the existing structure at the site. Recent events held included the first Hot Summer Safety Night at Station 74 and the first of the free Friday night concert series at the Laguna Town Hall Amphitheater, running through the end of August.

Administrative Services Director Jeff Ramos reported the Park Plan Check Fee program implemented on July 18 is operating smoothly. He has been busy working with Dean Sioukas on the land donation to the CSD approved earlier tonight through the CSD Foundation; meeting with VALIC representatives to implement their Deferred Comp program in October; and closing out the FY 2001-02 general ledger.

Upcoming projects include inputting the final budget figures for the Landscape and Lighting District and the budget figures for the CSD general fund into the accounting system, preparing for the annual CSD audit in October, and upgrading the accounting software package from Version 6 to Version 7.

2. Parks & Recreation Department – Hal Paris reported the Circus in the Park event raised approximately \$3,400 for Operation Clyde. The new Evenings Out teen summer program averaged about 100 kids per week; staff will be expanding the program for next summer. During the month of July, revenues for Rec programs were up 43% over last year – \$203,000 versus \$142,000, which came from increased revenues from the Kid Central programs, preschool programs, youth sports, and pool operations; there were 46 rentals serving about 4,500 guests at the Town Hall; sponsorships and donations received in the month of July was over \$57,000, which included \$4,300 in in-kind donations; and an increase of 32,000 residents for total participation this fiscal year in classes and programs, from 365,000 to 397,000.

Operations and Maintenance crews completed 203 work orders and 136 ball field preps during the month of July; repaired and retrofitted playgrounds at Kloss Park to bring it into compliance with the California Safety Guidelines requirements; cleaned out revegetated planters on Franklin Boulevard, and replaced walkways at three different locations.

The P&R Administrative staff is currently researching upgrades to the registration software and telephone system in an attempt to increase registration technology, rather than staff and space. The Fall Activity Guides were mailed out this week, with the Harvest Festival prominently featured in the guide.

3. Fire Department – Chief Meaker stated Chief Grueneberg who normally gives this report was excused tonight due to his wife's medical setback. He proceeded to report on the August 4 hazardous material incident at the Target store; with a similar incident at the Laguna/Franklin Blockbuster Video minutes later – it was determined the two incidents were not related.

In the way of statistics, year-to-date, Chief Meaker stated the Department's emergency call volume is up 12.6% over the same period last year, with ambulance transport activity 200% above where it was five years ago.

Chief Holmes, the Department's designated anti-terrorism homeland defense officer has established a disaster preparedness committee within the CSD Fire Department – individuals have been attending meetings and training to enhance the Department's homeland defense and anti-terrorism plan. Staff is waiting for the City's response to a request to meet and form a disaster preparedness committee between the City and the District; and lastly Chief Holmes was recently appointed as associate member of the Sacramento Terrorism Early Warning Group (TEWG).

Staff will be addressing the shortfall in radiological monitoring equipment within the FY 2002–03 budget and is waiting to hear back on whether they’ve qualified for federal grants to pay for some of that equipment. Staff will enhance the District’s anti-terrorism devices, which include gross decontamination suits, two portable shower unit, and Zumo blow-up portable structures, where hundreds can be decontaminated sufficiently if the need ever arise.

Ongoing projects include identifying land in the East Franklin Specific Plan area for relocation of Fire Station 72; the 9/11 remembrance ceremony at Station 71 – the Department will be sending an engine and two personnel to represent the District at the Mount Vernon Memorial Park remembrance ceremony; developing regional relationships for participation in the CSD training program at the new training facility; and defining roles and responsibilities in the Training Division due to the additional staffing.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board approved the July 16, 2002 regular Board meeting minutes, as submitted. McElroy–Perez, unanimous.
2. The Board approved the July 23, 2002 regular Board meeting minutes, as submitted. McElroy–Perez, unanimous.
3. The Board approved Resolution No. 2002–53, accepting 22.36 acres of property along Waterman Road as a transfer from the Elk Grove CSD Foundation. McElroy–Perez, unanimous.
4. The Board received and filed the Senior Center Manager’s reports for the period April 1 through June 30, 2002; and approved the disbursement of \$13,888 to the Senior Center of Elk Grove per the agreement between the CSD and the Center for funding of administrative staff. McElroy–Perez, unanimous.
5. The Board approved Resolution No. 2002–50, modifying an easement with PG&E for the installation of cellular telephone equipment beneath a transmission tower located in Wackman Park, and authorized the General Manager to execute all necessary documents. McElroy–Perez, unanimous.
6. The Board approved Resolution No. 2002–51, modifying an easement with PG&E for the installation of cellular telephone equipment beneath a transmission tower located in Caterino Park, and authorized the General Manager to execute all necessary documents. McElroy–Perez, unanimous.
7. The Board authorized staff to proceed with the request for proposal for liability insurance and audit services for the District. McElroy–Perez, unanimous.
8. The Board authorized progress payment #1 to Laguna Stonelake, LLC in the amount of \$550,874.06 for park development costs incurred through June 30, 2002 related to Houde, Henderson, and Laguna Stonelake Community Park sites. McElroy–Perez, unanimous.
9. The Board authorized the General Manager to execute the escrow retention agreement between the EGCSO and Mascon, Inc. for the Laguna Community Park maintenance building project. McElroy–Perez, unanimous.

10. The Board approved the award of contract for planning and design services to Stantec Consulting Inc. for Elk Grove Crossing, Bishop Ranch, Jungkeit, and Laguna Meadows parks in the amount of \$263,000 and will continue to contract out additional consultant work for the development of future parks. McElroy-Perez, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. President Derr opened the advertised public hearing at 7:22 p.m. to receive public testimony regarding the adoption of the Fiscal Year 2002-03 final budget for the Elk Grove Community Services District. With no comments received, the public hearing was closed.

Rita Velasquez gave an overview of the changes made to the final FY 2002-03 EGCSO budget, which include:

- a) \$100 increase per Board member for conferences;
- b) purchase of Fire Station 72 land with offsetting revenues from the Laguna South (East Franklin) financing plan;
- c) revise encumbrances to reflect the actual amounts based on end of the year reconciliations;
- d) rollover funds and their recommended distribution based on end-of-year reconciliations;
- e) reserve allocations/increases and usage;
- f) complete the Fire Training facility (except siting of the Station 72 trailer, which will be moved once the Station is rebuilt);
- g) appropriations to include planning and design services for four additional parks – Elk Grove Crossing, Bishop Ranch, Jungkeit, and Laguna Meadows, with offsetting revenues from the public facilities finance plans.

The Board considered Director Mulberg's request to move \$5,000 from the \$11,500 LAFCo contributions in the Administrative Service Department budget toward future publication of the Senior Resource Guide. The Board agreed to set aside the money to publish the 2002 guide; should the monies not be used, the \$5,000 would go back in to the LAFCo account. Perez-Wright, unanimous.

The Board also authorized staff to secure bids and purchase a staff vehicle allocated in the Fire Department in the amount of \$42,570. Wright-McElroy, unanimous.

Lastly, the Board approved the Fiscal Year 2002-03 EGCSO Final Budget and thanked the Budget Committee for the long hours that they put into this process in developing a well-balanced and aggressive budget. Perez-Wright, unanimous.

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. After a brief report by Chief Meaker and with no objections or protests received from property owners, the Board adopted Resolution No. 2002-49, accepting the

itemized report of parcels subject to a special lien and assessment excluding Parcel #121 0220 008 0000, due to abatement of weeds by the Elk Grove Community Services District. Perez-Wright, unanimous.

I. BOARD OF DIRECTORS BUSINESS

JOINT MEETING WITH THE FOUNDATION ADVISORY COUNCIL

A quorum of the EGCSO Foundation Advisory Council was present, consisting of Appointed Directors Shane Berli, Bob Brewer, Mark Fetler, Keith Gebers, and Dan Lawrence.

1. The appointed Foundation Board of Directors, along with the EGCSO Board accepted donation of 22.36 acres of land valued at \$1,370,000 from the Bond Waterman 199 Partners; approved Resolution No. F2002-05, appropriating \$1,370,000 within the EGCSO Foundation budget, Index 9260, Acct. No. 3800, Contributions to Other Funds, with offsetting Donations and Contributions, Account No. 9730; and authorized the transfer of this property to the EGCSO for development of a park site. Brewer/Fetler, unanimous.

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. In response to Director McElroy's safety concerns with the incomplete Regency Care Facility construction project, Chief Meaker stated the new owner of the project has secured funding and that construction will resume tomorrow.
2. Rita Velasquez announced the August 20 Board meeting has been cancelled; the next Board meeting is scheduled for September 3.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. NONE

M. ADJOURNMENT

With no further business, President Derr adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board